**Covering Letter**

Dear Sir,

I extend my warm greetings and wishes. I have got information that there are vacancies for employees in your organization.

I consider myself as one of the potential candidate for the post, with all the qualifications and skills that are required. Review of my credentials will indicate that I am a competent & result oriented **Mechanical Engineer with 3 years exposure in Production,** currently spearheading as **Operating Engineer (Production Department) w**ith **JK TYRE & INDUSTRIES** LTD.

If you are really looking for someone with following qualifications, willing to work and experiences to serve your reputed organization with concern and dedication. I would be happy if given a chance to work for your company.

I'd appreciate the chance to meet with you in person to discuss as to how I could be a vital part of your organization.

I am looking forward to hear from you. Thank you in anticipation for your considerations.

Thanking You,

With high regards-

**Rakesh Tripathi**

**Mobile*: -*** *9617650902*

**E-mail Id*:- rakeshtripathi230790@gmail.com***

### CURRICULUM VITAE

### RAKESH TRIPATHI

Email id- rakeshtripathi230790@gmail.com

Address- Nai Basti Mahadeva Satna (MP) 485001

Contact No.:- +91 9617650902

**CAREER OBJECTIVE**

Opportunity to enrich my knowledge and enhance my skills in order to contribute in the success of the organization To be associated with a progressive and growth oriented organization that provides an.

**CAREER PRECIS**

* Competent and result-oriented Mechanical Engineer with more than 3 years of rich experience in Production.
* Adept in managing productivity and reducing breakdown / downtime & enhancing operational effectiveness of equipment.
* Focused and hard working with well-honed management skills and proven ability to motivate professionals to maximize levels of productivity. Motivated and goal driven with strong work ethics, continuously striving for improvement coupled with excellent communication skills.
* An effective communicator with strong analytical, problem solving & organizational abilities.

**COMPANY PROFILE**

**JK TYRES & INDUSTRIES Ltd.** is one of the India’s largest Radial tyre manufacturers Company.

**WORK EXPERINCE:**



Company : **JK TYRE AND INDUSTRIES Ltd.**

Designation : **Operating Engineer.**

Duration : **june 9,2015 – Present**



**Growth Path:**

Joined **JK tyres Ltd.** As **DET** in radial stock preparation department and currently working as a **production officer** in radial stock department.

**Area of work**

Working as a part of production team of tyre manufacturing with experience in following processes:

* **Shift start up and line balancing, making daily production report in SAP system to get update for interior planning purpose. And log book maintaining.**
* **Skilled in manpower deployment and inventory planning for optimum utilization of available resources and inventory tools like KANBAN.**
* **Working with quality improvement tools like FIFO, TPM for maximum efficiency.**
* **Working with house keeping techniques like 5S, KAIZEN etc.**
* **Proficient in carrying out Preventive maintenance according to schedule, Breakdown maintenance, productive maintenance.**
* **I handle or manage to all stock Preparation m/c like Belt and ply cutter (fabric slitter),TRIPLEX,DUPLEX, 3ROLL CAL. ,BEAD FILLERING M/c,CHAFER SLITER & CAPSTRIP M/c related to production.**

**TECHNICAL SKILLS**

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| --- | --- |
|  |  |
| **Packages** | MS Office , Power point, MS-excel,coral draw,photoshop and tally.  Knowledge about a SAP Transition Module in Production Department. |

**PROFESSIONAL QUAIFICATIONS**

**Bachelor of Science, 2008-2011**

* Govt. P. G. College satna
* Specialization in PCM
* Aggregate percentage **63.5%**, 1st Division.

**Polytechnic, 2011-2014**

* Govt. Polytechnic College Katni (MP)
* Specialization in Mechanical Engineering.
* Aggregate percentage **75.66%**, 1st Division.

**EDUCATIONAL QUAIFICATIONS**

|  |
| --- |
| * 10+2, 2008,MP Board Bhopal **71%**, 1st Division. |
| * High School, 2005,MP Board Bhopal **53%**, 2nd Division. |

**STRENGTHS**

* Hard working and dedicated in order to reach goal in time.
* Sincere and well disciplined.
* Positive attitude and helpful nature.
* Loyal and determined.
* Adaptable to kinds of environment.
* Good in time management.
* Work effectively with diverse groups of people.

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| **Name** | Rakesh Tripathi |
| **Father’s Name** | Mr. Ramashankar Tripathi |
| **Marital Status** | Married |
| **Gender** | Male |
| **Date of Birth** | July 23, 1990 |
| **Phone No.** | +919617650902 |
| **Languages Known** | English, Hindi. |

PERSONAL STERNGTH

**DECLARATION**

I hereby declare that the above mentioned information is correct to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

**Place:-Satna (MP)**

**Date:- (Rakesh Tripathi)**